

**Island Foundation Board Meeting**  
**Date: June 15, 2009**  
**Time: 6:00 p.m.**  
**Seashore Middle Academy – 15437 S.P.I.D. – Cafeteria**

Board Members Attending: Colleen McIntyre, President; Cheryl Standifer, Secretary; Beth Koutsoumbaris, VP Fundraising; Garrett Dorsey, VP Vision and Planning; Kim Grassedonio; SLC Liaison; Sharon Smith, SMA Liaison; Lisl Ames, PEP Liaison; James Chrobocinski, Community Programs Liaison; Gayle Mantello, VP Corporate Fundraising

Others Attending: Maryann Carl, IF Corporate Director; Barbara Beeler, SMA Director; Mark Formsma, SLC Director

**Colleen called the meeting to order at 6:02 p.m.**

**I. Welcome to Visitors**

George Osgood was in attendance.

**II. Thought for the Day**

We have two exemplary schools and a beautiful preschool!

**III. Introduction of Guests**

None

**IV. Overall Board Agenda**

A. Review and Approval of Minutes (5-18-09). The motion to approve the minutes for 5-18-09 with corrections passed unanimously.

B. Treasurer's Report. Kim will coordinate the next meeting of the Finance Committee.

C. Financial, Bank Reconciliations and Budget Change Requests (BCR's). Rebecca is working with Andrew to reconcile accounts.

D. First Reading of All Budgets. Addressed under each program.

**V. SLC Agenda**

A. SLC Director's Report. (See Attached Report for details)

- i. Enrollment/Letters of Intent. Mark reported there is a waiting list for all grades with the exception of kindergarten.
- ii. Current Curriculum Activities/TAKS Update
  1. The SEA program students have been identified for next year.
  2. Summer school is in session until July 2<sup>nd</sup>.
- iii. Administrative Update

1. Barbara and Mark will be attending ESC2 meeting on June 25 which should shed light on most recent legislative session on impact on the budget.
  2. The school supply fundraising project is set for the first three Saturdays in August from 9am to 1pm in the SMA gym.
- iv. Upcoming Events. None in near future.

B. Financial, Bank Reconciliation and BCR's.

- i. The motion to approve BCR's as presented passed unanimously.
- ii. Rebecca and Andrew are working on reconciliations.
- iii. Mark was asked to present missing information at next meeting. The motion to approve the first reading of the SLC budget passed unanimously.

C. Student Handbook. Not presented.

**VI. SMA Agenda**

A. SMA Director's Report. (See Attached Report for Details)

- i. Enrollment/Letters of Intent. Barbara projected that 142 students will be enrolled in the fall.
- ii. Current Curriculum Activities/TAKS Update. One student is scheduled to retake the TAKS exam in June.
- iii. Administrative Update.
  1. It will take about a week to install the gym floor. The floor could be installed during the first week of August.
  2. Barbara is working with several companies to secure scoreboard, pads and wall mounted basketball goals that were donated.
  3. Weight room equipment was donated by Texas A&M Corpus Christi.
- iv. Upcoming Events
  1. Dedication and naming of the gym will be held August 13<sup>th</sup> or 14<sup>th</sup>.

B. Financial, Bank Reconciliation and BCR's.

- i. The motion to approve the BCR's as presented passed unanimously.
- ii. The motion to approve the first reading of the SMA budget passed unanimously.

C. Student Handbook. The motion to approve the SMA handbook passed unanimously.

D. Flooring, Financing. The motion to approve financing of the SMA gym flooring as presented passed unanimously.

- E. Special Personnel Salary Issues
  - i. Executive session regarding Personnel (Section 551.074) entered at 9:07 p.m. and exited at 10:10 pm.
  - ii. The motion to approve salary and contract terms discussed in executive session passed unanimously.

**VII. PEP Agenda**

- A. PEP Director's Report. (See Attached Report for Details)
  - i. Enrollment/Letters of Intent.
    - 1. Heather reported that they are averaging 30 children per day in the summer program.
    - 2. Heather reported there are still vacancies in the 3 yr.old class for the fall.
  - ii. Current Curriculum Activities.
  - iii. Administrative Update
    - 1. Finishing touches on the building "facelift" will be completed in the near future.
    - 2. Heather will be attending a workshop in San Antonio which will qualify her for a National Administrative Credential.
  - iv. Upcoming Events. Fall staff training.

**VIII. Island Foundation Agenda**

- A. IF Director's Report (See Attached Report for Details)
  - i. First reading of Budget. It was discussed to move the IF Administrators salary to the school budgets. Further discussion will occur during future budget readings and subsequent budget approval.
  - ii. The motion to approve the first reading of the IF budget passed unanimously.
- B. Facility Reviews. Mark is in the process of completing SLC's.
- C. Staff Surveys. Increased board visibility and feedback were two suggestions discussed.
- D. Board Member Surveys Goal for next year is to improve our preparedness for board meetings.
- E. Director Performance Reviews
  - i. Executive session regarding Personnel (Section 551.074) entered at 9:07 p.m. and exited at 10:10 pm.
  - ii. The motion to approve salary and contract terms discussed in executive session passed unanimously.
- F. Island Beautification Trust. We are waiting on the POA's budget.
- G. Liaison/SPA Update. No reports.

H. Fundraising

- i. Love Your Community/“Dollar a Day”: \$11.783 to date.
- ii. Grant Update: Maryann reported that several grant applications have been denied.
- iii. Additional Fundraiser: The school supply sale is scheduled for August and should produce a 10% profit.

I. Public Relations No report.

J. Community Programs No report.

K. Board Training/Development. Deferred to next meeting

**IX. Announcements:**

None

**X. Closing Comments:**

None

**XI. Next Meeting:** July 20, 2009

**Colleen adjourned the meeting at 10:15 p.m.**

**Motions:**

	Motion	1 <sup>st</sup>	2 <sup>nd</sup>	Vote
1.	Motion to approve the minutes for 5-18-09 with corrections	Kim Grassedonio	Lisl Ames	Passed unanimously
2.	Motion to approve SLC'S BCR's as presented	Beth Koutsoumbaris	Kim Grassedonio	Passed unanimously
3.	Motion to approve the first reading of the SLC budget	Cheryl Standifer	Sharon Smith	Passed unanimously
4.	Motion to approve the SMA's BCR's as presented	Beth Koutsoumbaris	James Chrobocinski	Passed unanimously
5.	Motion to approve the first reading of the SMA budget	James Chrobocinski	Gayle Mantello	Passed unanimously
6.	Motion to approve SMA Student Handbook as amended passed unanimously	Kim Grassedonio	Gayle Mantello	Passed unanimously
7.	Motion to approve the first reading of the IF budget	Beth Koutsoumbaris	Gayle Mantello	Passed unanimously
8.	Motion to approve salary and contract terms discussed in executive session	Sharon Smith	Gayle Mantello	Passed unanimously

