

Island Foundation Board Meeting
Date: February 23, 2009
Time: 6:00 p.m.
Seashore Middle Academy – 15437 S.P.I.D. – Cafeteria

Board Members Attending: Colleen McIntyre, President; Cheryl Standifer, Secretary; Mary Ellen Hanna, Treasurer; Leanne Libby, VP Public Relations; Beth Koutsoumbaris, VP Fundraising; Garrett Dorsey, VP Vision and Planning; Lisl Ames, PEP Liaison; James Chrobocinski, Community Programs Liaison

Others Attending: Maryann Carl, IF Corporate Director; Barbara Beeler, SMA Director; Mark Formsma, SLC Director; Heather Harkins, PEP Director

Colleen called the meeting to order at 6:01 p.m.

I. Welcome to Visitors

Gayle Mantello was in attendance to submit her letter of interest in the VP Corporate Fundraising board position.

John Osgood was in attendance as an interested parent.

II. Thought for the Day

SELL TICKETS TO WHOOP IT UP!!!

III. Introduction of Guests

None.

IV. Overall Board Agenda

A. Review and Approval of Minutes (1-12-09 and 1-26-09)

1. The motion to approve the minutes of 1-12-09 with corrections passed unanimously. The corrections included spelling errors and changing number of bricks sold to 48.
2. The motion to approve the minutes of 1-26-09 as presented passed unanimously.

B. Treasurer's Report. Mary Ellen presented the profit & loss statement for September 2008 through August 2009.

C. Financial and Budget Change Requests (BCR's). Addressed under other agenda items.

V. SLC Agenda

A. SLC Director's Report (see report for details)

- i. Enrollment is up to 204. There is 1 kindergarten opening. Attendance rate is down due to illness.
- ii. Current Curriculum Activities.

1. The second Smartboard is now operational in the Tarpon South great room.
 2. Mark indicated that the teachers are suggesting changes to the SEA (G/T) program. He will provide specifics as plans are developed. This generated discussion from the board. Some were in favor of keeping the program as it is established and others questioned the current structure and how it fits with the foundation's organizing principles and philosophies. Others expressed their concerns that the current model places labels on children too early.
- iii. Administrative Update. None given.
 - iv. Upcoming Events
 1. The school will be attending the Ice Rays hockey game on 2/24 as a TAKS rally.
 2. Mod III will have a field trip to the Texas State Aquarium on March 3 the day of TAKS.
 3. March 6 is the Lone Star Stampede.
- B. Letters of Intent Update. Ten children are not returning due to military moves.
- C. TAKS Predictions and Action Plan. Teachers have identified student needs and specific action plans to address those needs in preparation for the testing.
- D. Financial and BCR's. Reserves are down by approximately \$100,000 due to gym construction and litigation expenses.

VI. SMA Agenda

- A. SMA Director's Report (see report for details)
 - i. Barbara took us on a tour of the gym before the meeting started. She is currently getting estimates for the interior items and equipment. The flooring is by far the most expensive item at \$30,000.
 - ii. Enrollment is currently 119.
 - iii. Current Curriculum Activities.
 1. First TAKS test is March 3rd.
 2. Students are going to the Ice Rays game on February 24th for a TAKS rally. The 6th grade has been invited to sing the National Anthem.
 3. Greek Week will culminate on the Friday before Spring Break with a toga contest and other activities.
 4. Spring Activities include an art show, musical performance, drama performance and talent show.
 5. Plans are in the works for visiting the classes that students will be enrolled in the fall.
 - iv. Administrative Update.

1. February staff development was for the school safety grant and TAKS training.
 2. Barbara reported that they have applied for grants to secure components of the gym and the fundraiser at Whiskey River is targeting interior gym furnishings.
- v. Extracurricular:
1. Students are competing with students above their grade level and winning.
 2. The Builder's Club activities include reading to kinder, collecting clothing for the homeless shelter and assisting with LaPosada activities.
 3. School dance (separate parties for 5th and 6-8th) on February 13th.
 4. Student Council has opened a school store and is serving breakfast on Fridays mornings.
 5. The school has a 5th and 6th grade boys' basketball team. A girls' soccer team, a boys' soccer team is forming and a tennis team.
- vi. Upcoming Events
1. Whoop It Up at Whiskey River.

- B. SMA Calendar. The motion to approve the calendar as presented for SMA and SLC passed unanimously.
- C. Letters of Intent Update. A total of 98 have expressed intent to return which includes 10 siblings entering 5th grade. Barbara is expecting a lottery for 5th grade and the other grades are unknown at this time.
- D. TAKS Predictions and Action Plan. Teachers have identified student needs and specific action plans to address those needs in preparation for the testing.
- E. Financial and BCR's. The motion to approve the BCR's required to correct coding errors identified by the audit passed unanimously.

VII. **PEP Agenda**

- A. PEP Director's Report (see report for details)
- i. Enrollment. There are two vacancies in the 3-yr.old class.
 - ii. Current Curriculum Activities. Celebrating Valentines and Presidents.
 - iii. Administrative Update
 1. Director has been attending courses at ESC regarding TEEM curriculum.
 2. Purchased cave climber for the playground. Jerry Watkins built it. Heather reports that it is a big hit.
 - iv. Upcoming Events. Spring Break lesson plans have been completed.

- v. Letters of Intent Update. Have received letters of intent for fall 2009.
- vi.
- B. Amendments to Parent Handbook. The motion to approve the amendments to the PEP Parent Handbook as presented passed unanimously.

VIII. Island Foundation Agenda

- A. IF Director's Report. Presented under specific agenda items.
- B. Pay Day Change. The motion to change the pay date to the 28th of each month passed unanimously.
- C. Corporate Liaison Job Description. Maryann presented the Corporate Liaison job description which will serve as a stepping stone position to the treasurer position. Brenda Atherton has expressed interest in the position. The motion to approve the Corporate Liaison job description defining the role of assistant to the board treasurer passed unanimously.
- D. Board Elections. Postponed to next meeting.
- E. Policy Review: Employee Leave.
 - i. Maryann presented the policy revision that combined all leave policies into one comprehensive policy. There were some minor error corrections regarding spelling and grammar. The second sentence of the first paragraph on page 2 beginning with "After all PTO" and ending with "whichever is higher" was deleted.
 - ii. The motion to approve the "Leave and Absence from Duty" policy 3.029 with revisions passed unanimously.
- F. Liaison/SPA Update. None given.
- G. LaPosada. Maryann presented the final figures at just over \$2600. The committee did not recommend any distribution since the numbers were so tight.
- H. Fundraising
 - i. Love Your Community/Dollar a Day. To date we have raised \$2621.31 in the Friday buckets. Overall LYC money is \$10,609.
 - ii. Brick Fundraiser. Brick order will be place this week. Mr. Eaton will provide filler brick for the project so we do not have to order expensive bricks from the company doing the engraved bricks.
 - iii. Poker Tournament/Whoop it Up. The committee has secured several sponsors and some fabulous prizes. Ticket sales are at

about 300. Time Warner has given numerous PSA slots and Colleen will be on the noon news on KZTV-10 on Tuesday.

- I. Public Relations. Leanne gave a big thanks to Gayle Mantello regarding her PR efforts for the Whoop It Up event. Leanne reminded everyone that any information releases should be reviewed by the VP-Public Relations, the IF Director or the appropriate Program Director.
- J. Community Programs – Billish Park. James reported on activities Regarding Billish Park and asked for suggestions regarding community programs. Suggestions included a nutrition fair, a health fair, a crafts fair and advocating for Parks and Recreation programs on the island.

IX. Announcements.

None

X. Closing Comments.

None

XI. Next Meeting.

March 30th at 6:00 pm.

Colleen adjourned the meeting at 8:45 pm.

Motions:

	Motion	1 st	2 nd	Vote
1.	Motion to approve the minutes of 1-12-09 with corrections.	Mary Ellen Hanna	Garrett Dorsey	Passed Unanimously
2.	Motion to approve the minutes of 1-26-09 as presented	Mary Ellen Hanna	Garrett Dorsey	Passed Unanimously
3.	Motion to approve the calendar as presented for SMA and SLC	Mary Ellen Hanna	Leanne Libby	Passed Unanimously
4.	Motion to approve the BCR's required to correct coding errors identified by the audit	Mary Ellen Hanna	Beth Koutsoumbaris	Passed Unanimously
5.	Motion to approve the amendments to the PEP Parent Handbook as presented	James Chrobocinski	Mary Ellen Hanna	Passed Unanimously
6.	Motion to change the pay date to the 28 th of each month	Mary Ellen Hanna	James Chrobocinski	Passed Unanimously
7.	Motion to approve the Corporate Liaison job description defining the role of assistant to the board treasurer	Mary Ellen Hanna	Garrett Dorsey	Passed Unanimously
8.	Motion to approve the "Leave and Absence from Duty" policy 3.029 with revisions	Lisl Ames	Beth Koutsoumbaris	Passed Unanimously

